

Executive (KACC) Board Meeting  
Thursday, April 15, 2021  
KACC Multi-Purpose Room and Zoom Platform

Members Present

Beecher:	Brad Cox	Bradley:	Brian Wright
Grant Park:	John Palan	Herscher:	Richard Decman, Vice Chairman
Kankakee:	Genevra Walters (8:40 am)	Manteno:	Lisa Harrod
Momence:	Shannon Anderson	Peotone:	Steve Stein
St. Anne:	Charles Stegall		

Absent: Central, Regional Office

Minutes

The Regular Meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order April 15, 2021 at 8:31 a.m.

PUBLIC COMMENT

None

APPOINT SECRETARY PRO-TEM

A motion was made by Mr. Stegall, seconded by Dr. Wakeley at 8:32 a.m. to appoint Mr. Shannon Anderson as Secretary Pro-Tem for this meeting. Motion carried by unanimous roll-call vote.

CONSENT AGENDA

- 1-3) A motion was made by Ms. Harrod, seconded by Mr. Stein at 8:33 a.m. to approve the Consent Agenda, including Minutes from the March Regular Session of the KARVES Administrative Board of Control and KACC Executive Committee Combined Meeting, approval of accounts payable and financial reports. Motion Carried by roll-call vote: Beecher – Present; Bradley – Yes – Grand Park – Yes; Herscher – Yes; Manteno – Yes; Momence – Yes; Peotone – St. Anne – Yes.

DIRECTOR'S REPORT

- 4) Mr. Kelley provided brief overviews of the following:
  - a. Life Safety-Crisis Management: KACC hosted area law enforcement and fire/emergency services leaders to review KACC's Life-Safety/Crisis Management Plan. Mr. Kelley specifically highlighted the wonderful work done by Officer Travis Garcia, who was instrumental in working with KACC and encouraged others to reach out to him if needed.
  - b. Welding Advisory Committee: Mr. Kelley and Mr. Gall met with representatives of the Pipefitters, Ironworkers, Boilermakers, Electricians and Sheet Metal workers over Spring break. The meeting focused on the value of KACC's 2-year completers in our welding program and the advent of an official transcript. Attendees were interested to collaborate with KACC. Discussion included testing practices. Attendees stated they utilize ACT WorkKeys, which we utilized here years ago to discern need for tutoring services. Mr. Kelley has engaged the services of a company to help formalize and modernize a CTE transcript with a vocational diploma component to be put in place next year. His goal is to have a document, which is valued and will follow students in the years ahead.

- c. Dr. Battle, Vice President of Academic Services at KCC will be coming to KACC next week for a tour of our school. Dr. Battle has a CTE background. Mr. Kelley stated he is looking forward to collaborating with Dr. Battle.
  - d. KACC House 22: Construction has been hindered with COVID19 this year. Because we are behind schedule, Mr. Kelley stated he will meet with instructors, Mr. Guerin and Gesell to discern if we can utilize the house for further curriculum purposes in 2021-2022 school year, or hire subcontractors to finish and then market the home and begin on House 23. Mr. Kelley will report to the Board when more information is known.
- Mr. Cox thanked Mr. Kelley for being proactive with the unions, taking the time and making the effort. These efforts will help to set up our students for success.

#### DISCUSSION/ACTION ITEMS

- 5) KACC Health and Ancillary Insurances – Open Enrollment: Mr. Kelley was delighted to report the health insurance renewal for KACC was 0.8% this year. He also stated our insurance agent representatives came to KACC to review policies and meet with individuals who had questions. Overall, everyone is happy with HomeStar Insurance Services.
- 6) Careers In The Trades: Mr. Kelley spoke of this virtual event which will come to fruition on May 3. We have been working with representatives from Senator Hastings, Senator Joyce, several CTE Educators as well as leadership from a variety of trades and contractors. Our Welding and Construction students will be given an opportunity to attend.
- 7) KARVES Administrative Board of Control – New Member Appointments Post Election: Chairman Palan requested everyone please forward contact information to Ms. Argyelan once member school boards are reorganized, especially since the next KARVES Combined Administrative Board of Control Meeting is scheduled for May 13. Mr. Kelley stated he hopes to hold the meeting at the Kankakee Country Club.
- 8) Career Development Experience Toolkit Grant: Mr. Kelley provided a brief overview of the grant and its intent. Mr. Kelley reached out to those schools it will directly effect. The funding will be to support career exploration at the middle school level. ISBE CTE Division has been working with NIU’s Ed Systems. If our member schools have a good program in place, Mr. Kelley stated he is not looking to replace it, nor put any new project on their plate during this time of learning recovery.
- 9) Approve Hire of Career Guidance Counselor: Moved to Closed Session
- 10) Executive Director Review – Moved to Closed Session
- 11) KACC Teacher’s Union Contract Negotiations – Moved to Closed Session

#### CLOSED SESSION

A motion was made by Dr. Decman, seconded by Dr. Wakeley at 8:50 a.m. to move to closed session to consider information on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the district or against legal counsel for the District to determine its validity; Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Motion carried by unanimous roll call vote.

Return to Open Session: The Regular Session of the Kankakee Area Career Center Executive Committee returned to open session at 9:12 a.m.

9) Approve Hire of Career Guidance Counselor: A motion made by Ms. Harrod, was seconded by Mr. Stegall at 9:14 a.m. to approve Executive Director Kelley to post and recruit for the position of Career Guidance Counselor. Motion Carried by roll-call vote: Beecher – Yes; Bradley – Yes; Grant Park – Yes; Herscher – No; Kankakee – Yes; Manteno – Yes; Momence – Yes; Peotone – Yes; and St. Anne – Yes.

PRINCIPAL’S REPORT

- 12) Mr. Guerin thanked everyone for attending and then spoke on the following topics:
  - a. FY2022 Preliminary Enrollment: Mr. Guerin presented this report. Based on historical models, the current 917 pre-enrolled students will wind up being around 800 students. Ms. Harrod questioned if there is an 8-year historical look at this report. Mr. Guerin assured there is and will forward the information.
  - b. Life Safety-Crisis Management: Mr. Guerin stated Deputy Powell will work with members on a table-top drill and plan on a full crisis drill for next school year. Attendees toured the school following the meeting.
  - c. KCC Instructor Visit: Five KCC instructors, along with Mr. Carlson came to KACC to view our instructors in class and discuss their programs. KACC will make arrangements for our instructors to go to KCC for an onsite visit in the near future.
  - d. FFA Section 10: Mr. Guerin was delighted to talk about the recent collaboration with Ms. Corinne Batterman, Ag Instructor, from Manteno HS and KACC instructors who judged FFA Section 10 Regionals. One contest was hosted here at KACC in the Welding Classroom, with Mr. Gall and instructors from Watseka and Cissna Park. KACC sent three instructors to Manteno.
  - e. BBCHS Visit: Adam Vogel, Tiffany Kohl, Rob White and Dave Fiscus will be visiting KACC for a tour and to discuss our programs and pathways from freshman/sophomore to KACC.
  - f. Student Recognition Night: This program will be held on May 20<sup>th</sup> at Kankakee Community College. Attendance will be limited due to continuing mitigations.
  - g. KACC Scholarship Golf Outing: Mr. Guerin encouraged everyone to participate in this very worthwhile and fun “almost” annual event.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Cox at 9:15 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_  
Shannon Anderson  
Board Secretary Pro-Tem

Attested By:

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John Palan  
Chairman